**MICHR Letter of Support Template**

*Customize this template to your project and be specific about how you will utilize MICHR services in your research. Note the letter will be written to you and not to the funding agency or to reviewers. Once complete, email this letter to* *MICHRLetter@umich.edu**. Please allow 7 business days to receive your signed letter of support on MICHR letterhead.*

*Please contact us at 734-998-7474 or* *MICHRLetter@umich.edu* *with any questions or concerns.*

Date

Your name

Your title

Your full campus address

Dear [your preferred form of address]:

As Director of the Michigan Institute for Clinical & Health Research (MICHR), Associate Dean for Clinical and Translational Research in the Medical School, and Executive Director of Translational Research in the Office of Research, it gives me great pleasure to write this letter of support for [project title]. This project […brief project description]. I believe MICHR is an important component of the excellent research environment here at the University of Michigan (U-M) that will foster the success of your endeavors.

As you know, U-M has a strong history of investing in centralized resources for clinical and translational research. In 2006, U-M regents created MICHR, which the NIH strengthened one year later by awarding U-M a Clinical and Translational Science Award (CTSA) to support the institute. This five-year grant created an integrated home that aims to fulfill the vision that inspired the creation of MICHR — to accelerate the rate of biomedical discovery and apply research findings to improve health and well-being. MICHR's most recent NIH CTSA application was successful, with funding from 2017-2022. Additionally, Michigan Medicine makes a substantial contribution to support MICHR.

 [Description of MICHR service(s) you will utilize that includes information available from the MICHR boilerplate document AND specific details from your plan of support. Please see examples below for guidance in writing this section.]

I believe our rich service and support offerings are compelling demonstrations of U-M’s thriving clinical and translational research enterprise. MICHR is a crucial component of the infrastructure and environment that ensures studies such as yours will flourish. Congratulations on your exciting proposal and best of luck with your application. All of us at MICHR look forward to working with you in the coming years.

Sincerely,

George A. Mashour, M.D., Ph.D.
Director, Michigan Institute for Clinical & Health Research (MICHR)
Associate Dean for Clinical and Translational Research, Medical School

Executive Director of Translational Research, Office of Research
Bert N. La Du Professor of Anesthesiology Research

*Outlined below are examples of how you may customize your letter using information available from the MICHR boilerplate document. To ensure a strong letter, please only include resources that are relevant to your project and supplement the standard language with information specific to how the resource will support the studies proposed in your grant application.*

**1. MIAP Example:**

The MICHR IND/IDE Investigator Assistance Program (MIAP) provides comprehensive regulatory support, guidance, and education services to investigators involved in Food and Drug Administration (FDA) regulated clinical research at U-M. MIAP's primary focus is providing regulatory assistance to sponsor-investigators of drugs, biologics, and medical devices. [**Specific information about how MIAP will provide support for your project.**]

**2. MCRU Example:**

The Michigan Clinical Research Unit (MCRU) provides resources and infrastructure necessary to conduct human clinical research protocols at U-M. MCRU’s clinical core services and physical facilities provide investigators access to research clinical resources, and lab personnel. MRCU also provides MCRU2U, a mobile research service, for clinical study teams. The mobile team supports simple protocol-specific services such as blood draws and ECGs throughout UMHS, at participants’ homes, and at other locations within an hour of the U-M campus.

MCRU Facilities and Resources: The main performance site for MCRU is in the U-M Medical School’s Cardiovascular Center (CVC) located at the center of the U-M Medical Campus. The MCRU facility comprises approximately 7,400 square feet of space, including research-only outpatient examination rooms, research-only overnight stay beds in private rooms, and administrative offices. This location also houses a research exercise physiology area, a procedure room, a nursing workspace, a medical preparation and storage room, a patient/subject intake area, an equipment storage space, clean holding rooms, a principal investigator and study coordinator workroom, a staff locker room, a metabolic kitchen, a specimen processing laboratory, a patient waiting area, and a dining area for participants.

MCRU’s Outpatient Clinical Research Unit is located in the Domino's Farms extension approximately four miles from the medical campus in northeast Ann Arbor. This unit houses 10 exam rooms, including a research physiology room. All aspects of the unit are compliant with the Joint Commission on Accreditation of Healthcare Organizations. Shared space includes a waiting room, patient carrels, a patient intake area, an equipment room, a double secure-locked documentation room, an audit/exam room, a patient food preparation room, a staff kitchen, patient showers, and handicap accessible bathrooms. A 140 square-foot wet laboratory is contiguous with the patient facility. It contains two tabletop centrifuges, computers with internet connection for follow-up on patient laboratory values, a label printer for blood draws, and supplies for drawing blood and preparing aliquots for storage. The laboratory also contains a small specimen refrigerator, two -86° specimen freezers, and one -20° specimen freezer.

 [**Specific information about how MCRU will provide support for your project.**]